True/False (circle one)
2 points per question

1. False The formula =C1+C2+C3+C4+C5 can be written as =SUM(C1,C5).

2. False The pointing method is used to copy format information from a source cell to a target cell.

3. False Column, bar, and pie are chart sub-types.

4. True To format a chart element, first right-click the element.

5. False A pie chart can contain multiple data series.

6. True A line chart shows trends or changes over time.

7. True The Page Break Preview can be adjusted from the Print Preview screen.

8. False The PMT financial function calculates the payment for a loan based on a variable interest rate, number of payments, and amount to be paid.

9. True The data for a pie chart is usually a column of labels and a column of numbers.

10. True An embedded chart can be placed together with its data in a worksheet.