True/False (circle one)  
2 points per question 

1. True/False The formula =C1+C2+C3+C4+C5 can be written as =SUM(C1,C5). 

2. True/False The Pointing Method is used to copy format information from a source cell to a target cell. 

3. True/False Column, bar, and pie are chart sub-types. 

4. True/False To format a chart element, first right-click the element. 

5. True/False A pie chart can contain multiple data series. 

6. True/False A line chart shows trends or changes over time. 

7. True/False The Page Break Preview can be adjusted from the Print Preview screen. 

8. True/False The PMT financial function calculates the payment for a loan based on a variable interest rate, number of payments and amount to be paid. 

9. True/False The data for a pie chart is usually a column of labels and a column of numbers. 

10. True/False An embedded chart can be placed together with its data in a worksheet.